

## JEFFERSON COUNTY COMMISSION

**DATE:** November 5, 2015

**TIME:** \_\_\_\_\_

### **I. ROLL CALL**

### **II. INVOCATION**

Pastor Larry Ragland - Solid Rock Church

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

October 22, 2015

### **V. PUBLIC HEARINGS**

- (1) Roads and Transportation: Resolution to approve request from Tarrant City FD, LLC for vacation of Inglenook sanitary sewer easement Lot 1 C.
- (2) Land Planning & Development Services:
  - a. Beverage Case: B-2015-008 Garcias Grill, Inc., applicant; Francisco Garcia, President/Restaurant Manager; for approval of an on or off-premises retail beer and wine license located at 4350 Pinson Valley Parkway, Birmingham
  - b. Rezoning Hearing

### **VI. RESOLUTIONS**

#### **Health and General Services - Commissioner Bowman**

1. Resolution to approve the reappointment of Janet Clayton to serve on the Forestdale Fire District Board of Trustees for a term ending September, 2020.

#### **Coroner/Medical Examiner**

2. Resolution authorizing execution of an agreement with the University of Alabama Health Services Foundation, P.C. to provide the services of a Chief Coroner/Medical Examiner and two (2) Associate Coroner/Medical Examiners for FY2015-2016 in the amount of \$913,018. (remaining budget \$0)

3. Resolution authorizing execution of an agreement with the University of Alabama Health Services Foundation, P.C. to provide toxicology services for FY2015-2016 in the amount of \$226,776. (remaining budget \$0)

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### **Community Development/Human Resource Services - Commissioner Brown**

4. Resolution authorizing execution of a Community Grant Program agreement with The Effective Family to assist in funding of meals for the student week-end meal program in the amount of \$1,000.

#### **Community & Economic Development**

5. Resolutions authoring execution of Workforce Innovation and Opportunity Act (WIOA) Adult **and** Dislocated Worker Individual Training Account agreement to provide occupational training for the period September 1, 2015 - June 30, 2016. The amount paid under the agreement depends on the number of students trained.
6. Resolution authorizing execution of an amendment to the agreement with CEAssociates Engineering Associates for the Brighton Mini Park Project which extends the agreement to February 16, 2016 at no additional costs.
7. Resolution authorizing execution of an amendment to the agreement with Richardson Construction Company, Inc., for the Gardendale New Castle Parks Improvements, which changes the scope of work to include the contractor handling and disposing excavated dirt, install booster pump, septic tank and associated lines in the amount of \$7,542.73 (new total cost\$121,342.73) and extends the agreement to December 15, 2015. (remaining budget \$7,019.63)
8. Resolution authorizing execution of an amendment to the agreement with Forestry Environmental Services, Inc., for the Concord Drainage Improvements Project, to satisfy requirements for the US Steel Right of Way Entry permit/Concord Highland Drive construction work in the amount of \$43,752.07. (remaining budget \$222,784.18)
9. Resolution authorizing execution of Amendment No. 1 to the agreement with The Flats at Colebridge, Inc. to transfer the construction loan to permanent financing in the amount of \$990,000 due to unforeseen environmental costs and fees.
10. Resolution authorizing execution of a Finding of No Significant Impact **and** a Request for Release of Funds for the Trafford Road Improvements as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
11. Resolution authorizing execution of a Finding of No Significant Impact **and** a Request for Release of Funds for the Fairfield Sidewalk Improvements II as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
12. Resolutions authorizing the Finance Department to write-off the following First Time Homebuyer and/or deferred loan as uncollectible.

Richard & Bobbi McElroy - \$19,093.98  
Matilda Walker - \$30,125.36  
Richard & Jennifer Lockhart - \$57,050

Richard & Jennifer Lockhart - \$57,550  
Yolanda Cole - \$63,815

13. Resolution authorizing execution of an amendment to the Promissory Note executed by Clarice Kennedy for the purchase of property located at 1428 12<sup>th</sup> Street, Birmingham which reduces the principal balance by \$5,000.
14. Resolution authorizing the Finance Department of write-off the Pathways receivable balances in the amount of \$29,000.
15. Resolution authorizing execution of a Full Satisfaction of Mortgage for Aundra and Shelia Jackson.

**Office of Senior Citizen Services**

16. Resolution authorizing execution of agreements with the following to provide funding for senior centers for FY2015-2016 in the amount of \$10,000 each.

City of Adamsville	City of Homewood Parks & Recreation
City of Bessemer Housing Authority	Hoover Parks & Recreation
City of Brighton	Hopewell Baptist Church
City of Center Point	JCCEO - Hoopersville
City of Clay	JCCEO - Midfield
City of Fairfield	Jefferson County Housing Authority
City of Fultondale	Lowetown Community Development Corp
City of Gardendale	New Hope Baptist Church
City of Graysville	Positive Maturity
City of Hueytown	St. John Baptist Church
City of Leeds	Titusville Development Corp
City of Tarrant Parks & Recreation	Trussville Parks & Recreation
City of Vestavia	Town of Kimberly
City of Warrior	Town of Morris
First United Presbyterian Church	Town of Sylvan Springs
Grace Point United Methodist Church	Western Area Family YMCA

17. Resolution authorizing execution of agreements with the following to provide Senior Community Service Employment Program (SCSEP) participants a facility to train in for the period July 1, 2015 - June 30, 2016.

American Red Cross	JC DHR Food Assistance Program
Alabama Career Center - Birmingham	JC DHR Training & Community Program
Bessemer Public Library	JC Housing Authority Spring Garden Apts.
Birmingham Police Department	JC Housing Authority Spring Garden Senior Center
Birmingham Public Library - Five Points	Kid One Transport
Children's Aid Society	McCoy Adult Day Care
City of Birmingham Municipal Court	New Pilgrim Towers
Easter Seals of the Birmingham Area	Office of Senior Citizen Services
Greater Birmingham Habitat for Humanity	Positive Maturity
Greater Birmingham Ministries	Project Success Ministries, Inc.
JCCEO - Meals on Wheels	Tarrant Public Library
Jefferson County Council on Aging	Travelers Aid Society of Birmingham
JC DHR Child Support Division	United Community Centers, Inc.
	W. Clyde Williams Terrace Apartments.

18. Resolution authorizing execution of Revision #4 to the Title III of the Older Americans Act of 1965 NGA and General Conditions which transfers \$200,000 from C-1 Nutrition program to C-2 program, not changing the amended award of \$2,188,952 for the period 10/1/2014 - 9/30/2015.

19. Resolution authorizing execution of Revision #5 to the Title III of the Older Americans Act of 1965 NGA and General Conditions which reduces Title III program funding by \$41,728 over all programs to a total of \$2,147,224 for the period 10/1/2014 - 9/30/2015.
  20. Resolution authorizing execution of an amendment to the agreement with the Alabama Department of Senior Services to increase grant amount by \$36,006 to an amount not to exceed \$64,810 for the State Health Insurance Assistance Program (SHIP) and to extend the grant period to no later than December 31, 2015.
  21. Resolution authorizing execution of a Memorandum of Understanding with the East Alabama Regional Planning & Development Commission (EARPDC) for operation and expansion of Peer Place software for case management, information and assistance programs, client servicing tracking and reporting and staff training for the period October 1, 2014 - September 30, 2015 in the amount of \$5,000.
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### **Administrative/Public Works/Infrastructure - Commissioner Stephens**

#### **Roads and Transportation**

22. Resolution authorizing execution of a Road Right-of-Way Deed for Black Creek Road #228 to provide public right of way at the Central Laundry property in anticipation of the sale of said property.
  23. Request from AT&T to locate their facilities on County rights-of-way.
  24. Resolution to approve a 5% increase in the annual salary for the Interim Director of Roads and Transportation effective November 16, 2015.
  25. Resolution to approve a report of the right-of-way acquisitions for the Patton Chapel Road, Phase III project as required by the Alabama Property Purchase Disclosure Act 2014-033 as codified in Section 9-15-100 of the Code of Alabama.
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### **Judicial Administration/Emergency Management/Land Planning - Commissioner Knight**

26. Resolutions authorizing execution of the following Community Grant Program agreements.
  - (a) City of Trussville-Senior Center: to assist with purchase side & arm chairs - \$500
  - (b) City of Fultondale-Senior Center: to assist with purchase of firefighting hoses & nozzles - \$500
  - (c) Jefferson County Board of Education-Clay-Chalkville High School: to provide funds for the resurfacing gym floor- \$2,000
  - (d) City of Warrior-Senior Center: to purchase a portable sound system - \$500
  - (e) City of Irondale-Senior Center: to fund the purchase of software - \$500

#### **Land Planning & Development Services**

27. Resolution to acknowledge that covenants have been filed on the following rezoning cases:
  - (a) Z-2015-014 Robert E. Carroll, owner; R-2 to A-1 for a personal farm, future keeping of livestock and future single family residence; Concord.
  - (b) Z-2014-026 Sterling Lakes Holding I, LLC, owner; A-1 to R-1 for a single family residential subdivision; Morgan.

**Inspection Services**

28. Resolutions setting a Public Hearing to be held on December 3, 2015 for the purpose of adopting the following:
- (a) 2015 Building Code
  - (b) 2015 Plumbing Code
  - (c) 2015 Fuel Gas Code
  - (d) 2014 Electrical Code

**Finance/Information Technology/Business Development - Commissioner Carrington**

29. Resolution to approve the reappointment of James Charles Thigpen, Jr. to serve on the Rocky Ridge Fire District Board of Trustees for a term ending September 10, 2020.

**Finance**

30. Approval of the Unusual Demands report and Addendum dated 11/3/15.
31. Resolution authorizing execution of an amendment to the agreement with Glicksman Consulting to provide actuarial services for the County's self-insured auto liability, general liability and workers' compensation programs for the period October 16, 2015 - October 16, 2016 in the amount of \$3,250. (remaining budget \$39,477)
32. Resolution authorizing the CFO to issue a check to USI Insurance Company, LLC in the amount of \$764,046.16 for the following policies:
- (a) Lexington Insurance Company, Property and Casualty/Boiler & Pressure Vessel (\$550,973.16)
  - (b) Safety National Casualty Company, Excess Workers' Compensation (\$170,000)
  - (c) National Union Fire Insurance Company of Pittsburg, Pa. (AIG), Crime & Dishonesty (\$23,933)
33. Resolution authorizing the CFO to issue a check to USI Insurance Company, LLC in the amount of \$121,900 for the following policy:
- (a) Darwin Select Insurance Company (Allied World), Professional Liability and General Liability (Malpractice) - \$115,000
  - (b) Darwin Select Insurance Company (Allied World), Surplus Line Tax - \$6,900
34. Resolution authorizing execution of an agreement and an addendum to the agreement with Warren Averett, LLC to perform an audit of the schedule of receipts and disbursements of education tax proceeds for FY2015 in the amount of \$55,000.

**Purchasing**

35. Approval of Purchasing Minutes for week of 10/13/15 - 10/19/15 and 10/20/15 - 10/26/15.
36. Approval of Exceptions Report for week of 10/20/15 - 10/26/15.
37. Approval of Encumbrance Report for week of 10/13/15 - 10/19/15 and 10/20/15 - 10/26/15.
38. Resolution to ratify credit card statement with closing date of August 26, 2015.

**Revenue**

39. Resolution authorizing execution of Change Request to the agreement with Tata America International Corporation to provide software maintenance and support services for the revenue management system for the period July 1, 2105 - June 30, 2106 in the amount of \$384,145. (remaining budget \$124,706)

**Budget Management Office**

40. Approval of Staff Development report.

a. Multiple Staff Development

i. Community and Economic Development

(a) Keith Strother	\$1,791.11
Pamela Mapp	\$2,304.82
Derek Marshall	\$1,881.29
NAWDP Youth Symposium	
Chicago, IL – November 8-11, 2015	

(b) Sharon Youngblood	\$300.00
Cynthia Daniels	\$300.00
Governmental Accounting and Auditing Forum	
Birmingham, AL – December 2-3, 2015	

ii. Revenue

Norman Smith	\$250.00
Shelley Raia	\$250.00
CRE Class	
Hoover, AL –November 4-6, 2015	

b. Individual Staff Development

i. Environmental Services

Matt Alpaugh	\$924.44
AWPCA Conference	
Orange Beach, AL – September 11-15, 2015	

ii. Office of Senior Citizen Services

Lucinda Lipp	\$1,113.18
SCSEP/Title V Training	
Mobile, AL – December 13-16, 2015	

iii. Revenue

Bruce Thomspson	\$1,876.50
Tax Audit	
Charlotte, NC – November 15-21, 2015	

c. For Information Only

i. Emergency Management Agency

Jody Hodge	\$2,142.32
IAEM Annual Conference	

Las Vegas, NV – November 14-22, 2015

ii. Sheriff's Office

(a) Michael Jackson	\$158.64
Michael House	\$158.64
Interview witness in homicide investigation Ocala, FL – August 20-21, 2015	
(b) Kevin Austin	\$924.85
Shane Williams	\$924.85
Michael Jackson	\$924.85
Practical Homicide Investigation Phenix City, AL – November 15-18, 2015	
(c) David McCool	\$425.50
Steven Drake	\$425.50
Regional School Safety Nashville, TN – November 4-6, 2015	
(d) William Pharr	\$500.00
Entry, Cordon and High Risk Operations Calera, AL – November 17-18, 2014	
(e) Richard Reid	\$1,329.50
Special Operations Supervisors Nashville, TN – November 8-13, 2015	
(f) James Perry	\$696.04
ROCIC Homicide Conference Chattanooga, TN – October 4-7, 2015	
(g) LaWanda Bonner	\$1,190.95
Field Training Officer Course Florence, AL – October 4-9, 2015	

41. Approval of Budget Transaction report.

(1.) Board of Equalization \$(142,840)

Delete seven Admin Clerks (Gr. 16 - \$28,892) and one Laborer III (unclassified - \$22,707) and add one Appraisal Assistant (Gr. 14 - \$30,276) and one User Support Specialist (Gr. 25 - \$51,835). Net amount to delete \$142,840.

**Information Technology**

42. Resolution authorizing execution of Amendment No. III to the agreement with IBM Corporation to provide maintenance/support for AIX environment, tape backup library, supporting operating systems and related software in support of the Data Center for the period September 7, 2015 - September 6, 2016 in the amount of \$41,254.31. (remaining budget \$1,593,408.69)

43. Resolution authorizing execution of Amendment No. IV to the agreement with IBM Corporation to provide maintenance/support for Lenovo servers for the period September 7, 2015 - September 6, 2016 in the amount of \$5,871.60. (remaining budget \$1,587,537.09)

44. Resolution authorizing execution of an agreement with SHI International Corp. to provide maintenance/support for SUN non-production server hardware for the period September 1, 2015 - August 31, 2016 in the amount of \$6,070.61. (remaining budget \$1,537,286.35)
  45. Resolution authorizing execution of Amendment No. II to the agreement with B&L Associates, Inc. to provide maintenance/support for data backup system, tape library and time accounting system for FY2015-2016 in the amount of \$29,380. (remaining budget \$1,507,906.35)
  46. Resolution authorizing execution of an Amendment No. II to the agreement with Network America, Inc. to provide maintenance/support for LANDesk Management Suite used to desktop and laptop environments for the period January 1, 2016 - December 31, 2016 in the amount of \$18,524. (remaining budget \$1,489,382.35)
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**VII. NEW BUSINESS**

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**VIII. COMMENTS**

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos